

## Public Safety Dispatcher

The Latah County Sheriff's Office is accepting applications for the position of **Public Safety Dispatcher** for an immediate opening.

**Salary Range:** Annually \$30,048 - \$41,388 DOE. EOE/ADA \$0.75/Hour shift differential from 6PM to 6AM in addition to a generous benefit package.

**Duties:** Dispatch takes calls for service utilizing telephones, Telecommunication Devices for the Deaf and in person; immediately assessing the situation and determining the type, nature and scope of the emergency. Must quickly enter information into a Computer Aided Dispatch system and dispatch emergency personnel using fire, medical and law enforcement radio systems. Clerical duties as assigned.

**Required:** High school diploma or equivalent; ability to think clearly and take control in stressful/emergency situations utilizing knowledge and common sense; good hearing and diction; computer typing skills at 45 WPM (certified test results); excellent customer service; ability to perform multiple tasks simultaneously. Willingness to work varied shifts and Holidays. Successful candidate will be required to pass a background investigation and written/practical examinations. Must be able to attend a two week training academy at Idaho POST Academy within the first year of hiring.

**Closing Date:** December 5, 2014 at 5:00 PM. Applications may be obtained at the Latah County Sheriff's Office, 522 S. Adams, Law Enforcement Annex, P.O. Box 8068, Moscow, Idaho 83843, Latah County website <http://www.latah.id.us> or by calling 208-882-2216.